



Polk County Aviation Authority Meeting

Thursday, December 9, 2021

5:00 PM

1250 SW District Drive, Ankeny, Iowa

INSTRUCTIONS TO JOIN ELECTRONIC MEETING:

Please join using this link: <https://zoom.us/j/98294550961?pwd=MzdjTERQR1Y1SVNWOGhxWFd1b2FRUT09>

Or dial: +13126266799 Meeting ID: 982 9455 0961 Passcode: 5678

A. ROLL CALL

B. ADMINISTRATIVE

C. APPROVAL OF AGENDA

1. Approval of the December 9, 2021 Agenda

Action# C1-1. Consider motion to approve and accept the December 9, 2021 agenda without amendment.

D. PUBLIC FORUM

E. PUBLIC HEARING

F. FBO REPORTS

- Fuel Report
- Inspection Report
- Hangar tenant waiting list report
- Tenant concerns and response report

G. FINANCE / BUDGET REPORTS

H. CONSENT AGENDA ITEMS

CA - 1 Consider motion to approve the November 4, 2021, minutes.

- CA - 2 Consider motion to approve a Cooperative Service Agreement with the United States Department of Agriculture for the control of bird and wildlife activity during the calendar year 2022 at the Ankeny Regional Airport.
- CA - 3 Consider motion to approve Payment #3 in the amount of \$44,551.96 to Concrete Technologies, Inc. for services that include Taxiway D Apron & Access Roadway Paving - Phase 3.
- CA - 4 Consider motion to approve Payment #45 in the amount of \$5,592.50 to McClure Engineering Company for services that include General On-Call Engineering Services.
- CA - 5 Consider motion to approve Payment #2 in the amount of \$20,085.38 to McClure Engineering Company for services that include Taxiway D Apron and Access Roadway Paving - Phase 3 - Construction Admin.
- CA - 6 Consider motion to approve Bills and Transfer of Necessary Funds in the amount of \$140,802.39.
- CA - 7 Consider motion to approve December 2021 Financial Reports

- **APPROVAL OF CONSENT AGENDA ITEMS**

1. Consent Agenda Items CA-1 through CA-7.

Action# H1-1. Consider motion to approve the recommendations for Consent Agenda Items CA-1 through CA-7.

I. REMOVED CONSENT AGENDA ITEMS

J. OLD BUSINESS

K. NEW BUSINESS

1. **Taxiway D Access Road and Utilities Phase 2**: Consider motion to approve: a) Final Change Order #3 in the amount of \$6,534.07; b) Statement of Completion; c) **RESOLUTION** accepting the public improvements with Sandstone Management LTD in the amount of \$568,300.40; and d) Payment #6 Final/Retainage in the amount of \$29,085.71 thirty days after project acceptance.
2. Consider motion to adopt **RESOLUTION** authorizing the execution of the 2022 Management Agreement with Exec 1 Aviation II, LLC, as fixed base operator.
3. Consider motion to adopt **RESOLUTION** authorizing the farm lease with Jeffrey Wangsness.
4. Consider motion to adopt **RESOLUTION** authorizing the execution of a land lease with I-80 Farms, Inc.
5. Consider motion to adopt **RESOLUTION** approving a lease agreement early termination date of November 30, 2021 for Blue Sky Flying Club and Chuck Henze for hangar number F-10 and I-05. Approving lease agreement for Greg Long and Winterset Aero Club, LLC for hangar number F-10 and I-05, with an effective date of December 1, 2021 and termination date of December 31, 2021.
6. Consider motion to adopt **RESOLUTION** authorizing the execution of Addendum No. 1 to land lease agreement with Acme Aviation, LLC to facilitate the construction of a private box hangar on

the Phase 2 - Taxiway D site at the Ankeny Regional Airport.

7. Consider motion to adopt **RESOLUTION** authorizing the execution of Addendum No. 3 to land lease agreement with AllEnergy Aircraft, LLC for purposes of construction of a hangar.

L. REPORTS

1. **Engineering Report**
2. **Staff Report**
 - a. Runway Electricity
3. **Legal Counsel Report**
4. **Board Report**
5. **Chair Report**

M. ADJOURNMENT