

MINUTES OF THE POLK COUNTY AVIATION AUTHORITY (PCAA)
Thursday, March 10, 2022 - 5:00 PM
Ankeny Kirkendall Library – City Council Chambers

Chairman Jeff Wangsness called the meeting to order at 5:00 PM. Board Members William Gardner and Greg Johnson were in attendance. Board Member Todd Ashby joined the meeting electronically. Board Member Dr. Paul Novak was absent. Dave Kalwishky (Exec 1) and Jay Pudenz (McClure) were in attendance. Airport Board Manager Nick Osborne, City Attorney Amy Beattie, Administrative Services Director Jennifer Sease and Recording Secretary Mandy Hanson were also present.

Approval of Agenda

Board Member Gardner moved, second by Johnson, to approve the agenda without amendment. Ayes: 4.

Public Forum

Dave Vance, Corvette Club of Iowa, was present to answer any questions about the Corvette Club event to be held over Memorial Day weekend. Administrative Services Director Jennifer Sease reported the event has been approved by the FAA and everything is in order except for the Certificate of Insurance.

Public Hearing – PH 2022-02

A. Chairman Wangsness announced that this is the time and place for a public hearing on the revised FY 2021-2022 Budget and the proposed FY 2022-2023 Budget. Notice of this hearing was published in the Des Moines Register on February 25, 2022. Administrative Services Director Jennifer Sease reviewed the proposed budgets with the Board. Chairman Wangsness then asked for any public comment regarding the proposed budgets. Hearing no comments, Board Member Ashby moved to close public hearing 2022-02, Johnson seconded. Ayes: 4

B. **Resolution 2022-08** approving the revised FY 2021-2022 Budget and the proposed FY 2022-2023 Budget. Board Member Gardner moved, second by Johnson. Ayes: Gardner, Johnson, Ashby, Wangsness

FBO Report

Dave Kalwishky reviewed his 3/10/22 FBO Report with the Board and reported on updates since the report was filed. Power supplies are still needed to repair lighting for runway 04 REIL. Baker Electric is fabricating mounts for the ramp lights.

Finance / Budget Report

Gardner reported on the 3/10/22 listing of bills.

Consent Agenda Items

1. Approval of February 10, 2022, minutes.
2. Payment #48 to McClure Engineering Company for services that include General On-Call Engineering Services in the amount of \$2,885.00.

3. Approval of Bills and Transfer of Necessary Funds, \$65,141.64.
4. Approval of March 2022 Financial Reports

Approval of Consent Agenda Items

Board Member Johnson moved, second by Gardner, to approve Consent Agenda Items CA-1 through CA-4. Ayes: Johnson, Gardner, Ashby, Wangsness.

New Business

- A. **Resolution 2022-09** authorizing the execution of a land lease with Exec 1 Aviation II, LLC. City Attorney Amy Beattie reported that Exec 1 has requested to table this item.
- B. **Resolution 2022-10** authorizing the execution of a farm lease with DRA Properties LLC. Gardner moved, second by Johnson. Ayes: Gardner, Johnson, Ashby, Wangsness.
- C. **Motion to approve the Construction Plans for ACME Aviation Hangar – Taxiway D Box Hangar Development.** Gardner moved, second by Johnson. Ayes: Gardner, Johnson, Ashby, Wangsness.
- D. **Resolution 2022-11** authorizing an annexation application and agreement with the City of Ankeny for land on the eastern edge of the airport along Four Mile Drive. Johnson moved, second by Gardner. Ayes: Johnson, Gardner, Ashby, Wangsness.
- E. **Resolution 2022-12** authorizing the execution of an agreement with MidAmerican Energy Company to install a gas main to service the box hangers along Taxiway D. Gardner moved, second by Johnson. Ayes: Gardner, Johnson, Ashby, Wangsness.
- F. **Motion to approve the Iowa Military Aviation Heritage Museum 4 Flight Breakfast/Luncheon Special Events Application for June 4, 2022.** Gardner moved, second by Johnson. Ayes: Gardner, Johnson, Ashby, Wangsness.

Reports

- A. Engineering Report – Pudenz reported there are four to five areas of pavement that need maintenance and discussed with the Board the idea of using the Fast Patch concrete solution.
- B. Staff Report – Osborne reported that applications are open for 2023 projects and confirmed that the Board wanted to pursue the 2023 North Property Line Box Hangars. Osborne reported on the NOFO for the Terminal program under the Bipartisan Infrastructure Law. This is competitive funding. Pudenz reported that 3 of the pavement projects in the ACIP would be eligible to apply. Osborne reported on his call with the FAA regarding lengthening the runway or strengthening certain portions of the runway based on the aeronautical forecast. Osborne also discussed extending the current mowing contracts versus rebidding. It was the Board's consensus to extend the current mowing contracts.
- C. Legal Counsel Report – City Attorney Beattie reported the sale of the south property to ATI Realty is proceeding to closing around April 1.
- D. Board Report – None
- E. Chair Report – None

Adjournment

The meeting was adjourned at 6:01 p.m.

Attest: _____
Mandy Hanson, Recording Secretary

Signed: _____
Jeff Wangsness, Chairperson

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