

MINUTES OF THE POLK COUNTY AVIATION AUTHORITY (PCAA)
Thursday, April 6, 2023 - 5:00 PM
Ankeny Regional Airport, 3700 SE Convenience Blvd., Ankeny, Iowa

Acting Chairman Todd Ashby joined the meeting electronically and called the meeting to order at 5:00 PM. Board Members Greg Johnson and Dr. Paul Novak were in attendance. Bill Gardner joined electronically. Chairman Jeff Wangsness was absent. Dave Kalwishky (Exec 1) was in attendance. Jay Pudenz (McClure) was in attendance. Airport Board Manager Paul Moritz, City Attorney Amy Beattie, Administrative Services Director Jennifer Sease, and Recording Secretary Diane Klemme were also present.

Approval of Agenda

Board Member Novak moved, second by Johnson, to approve the agenda without amendment. Ayes: 4.

Public Forum

Dave Vance, Corvette Club of Iowa, was present to discuss the Corvette Club event to be held over Memorial Day weekend. He will submit the Special Event Application for consideration at the May 4 meeting.

FBO Report

Dave Kalwishky reviewed his FBO Report with the Board.

Finance / Budget Report

Sease reported on the 4/6/23 listing of bills.

Consent Agenda Items

1. Approval of March 9, 2023, minutes.
2. Payment #5 to McClure Engineering Company for services that include General On-Call Engineering Services in the amount of \$575.00.
3. Payment #8 to McClure Engineering Company for services that include reconstruct/strengthen and extend Runway 18/36 in the amount of \$2,524.95.
4. Payment #5 to McClure Engineering Company for services that include North Property Line Box Hangars in the amount of \$8,178.00.
5. Payment #2 to HDR Engineering, Inc. for services that include Professional Consulting On-Call Planning Services in the amount of \$654.54.
6. Approval of April 2023 Financial Reports.
7. Approval of Bills and Transfer of Necessary Funds, \$40,683.16.

Approval of Consent Agenda Items

Board Member Johnson moved, second by Novak, to approve Consent Agenda Items CA-1 through CA-7. Ayes: Johnson, Novak, Ashby, Gardner.

New Business

1. Motion to approve the agreement with PowerPollen to allow for the parking of their agricultural equipment on open airport property with access from SE Convenience Boulevard. Johnson moved, second by Novak. Ayes: Johnson, Novak, Ashby, Gardner.
2. **RESOLUTION 2023-11** authorizing the execution of an agreement to terminate a temporary construction easement with Hubbell Realty Company for the relocation of a drainage channel onto the Ankeny Regional Airport property. Novak moved, second by Johnson. Ayes: Novak, Johnson, Ashby, Gardner.
3. Motion to approve letter of agreement for broker/agent of record for insurance services with TrueNorth Companies, L.C. of Cedar Rapids, Iowa, and authorize the Chairperson to sign the letter of agreement. Johnson moved, second by Novak. Ayes: Johnson, Novak, Ashby, Gardner.
4. Motion to approve the Special Event Application for the June 3, 2023, Legacy Car Show pending submittal of the required certificate of insurance. Novak moved, second by Johnson. Ayes: Novak, Johnson, Ashby, Gardner.
5. Motion to approve the Development Strategy Handout for the annual Des Moines Partnership Trip to Washington. Johnson moved, second by Novak. Ayes: Johnson, Novak, Ashby, Gardner.

Reports

- A. Engineering Report – Pudenz/Moritz
 - a. Results of the Exec 1 survey of the tee hangar tenants: Wi-Fi service to tee hangars.
 - b. North Row Box Hangars – Phase 1 Project: Design Update.
 - c. Runway 18/36 Reconstruction and Extension: Environmental and Preliminary Design Update.
- B. Staff Report – Moritz
 - a. Consideration of Renaming the Ankeny Regional Airport.
 - b. Exec 1 Maintenance Building Expansion Project: Request by Exec 1 for reimbursement of storm lift station installation.
- C. Legal Counsel Report - None
- D. Board Report – None
- E. Chair Report – None

Adjournment

The meeting was adjourned at 5:49 p.m.

Attest: _____
Diane Klemme, Recording Secretary

Signed: _____
Todd Ashby, Acting Chairperson

Published in the Des Moines Register on the 14th day of April, 2023.