

MINUTES OF THE POLK COUNTY AVIATION AUTHORITY (PCAA)
Thursday, June 8, 2023 - 5:00 PM
Ankeny Regional Airport, 3700 SE Convenience Blvd., Ankeny, Iowa

Chairman Jeff Wangsness called the meeting to order at 5:00 PM. Board Members Bill Gardner, Greg Johnson and Paul Novak were in attendance. Todd Ashby was absent. Dave Kalwishky (Exec 1) joined via phone. Jay Pudenz (McClure), Airport Board Manager Paul Moritz, City Attorney Amy Beattie and Recording Secretary Diane Klemme were also present.

Approval of Agenda

Board Member Gardner moved, second by Novak, to approve the agenda without amendment. Ayes: 4.

Public Forum

Dave Vance thanked the board for their support of the Corvette Club during the Memorial Day event.

FBO Report

Dave Kalwishky reviewed his FBO Report with the Board.

Finance / Budget Report

Gardner reported on the 6/8/23 listing of bills.

Consent Agenda Items

1. Approval of May 4, 2023 minutes.
2. Task Order Two-Payment #2 to HDR Engineering, Inc. for Environmental Assessment services in the amount of \$8,063.60.
3. Payment #7 to McClure Engineering Company for services that include General On-Call Engineering Services in the amount of \$2,805.00.
4. Payment #7 to McClure Engineering Company for services that include North Property Line Box Hangars in the amount of \$28,733.00.
5. Payment #9 to McClure Engineering Company for services that include Runway 18/36 Preliminary Engineering in the amount of \$1,683.30.
6. Approval of Bills and Transfer of Necessary Funds, \$57,282.61.
7. Approval of June 2023 Financial Reports.

Approval of Consent Agenda Items

Board Member Johnson moved, second by Novak, to approve Consent Agenda Items CA-1 through CA-7. Ayes: Johnson, Novak, Gardner, Wangsness.

New Business

1. Motion to approve the Special Event Application for the June 22 or June 23, 2023 DMAM Rotary End of Year Meeting event to be held in the Exec 1 Aviation Main Hangar. Gardner moved, second by Johnson. Ayes: Gardner, Johnson, Novak, Wangsness.
2. Motion to approve letter of agreement for banking services with First National Bank for three years with an option to renew for one additional three-year period by mutual agreement of both parties. Johnson moved, second by Novak. Ayes: Johnson, Novak, Gardner, Wangsness.
3. Motion to approve the updated Application Procedures for Tee Hangar Leases at the Ankeny Regional Airport. Gardner moved, second by Johnson. Ayes: Gardner, Johnson, Novak, Wangsness.
4. **RESOLUTION 2023-14** fixing a date for a hearing on the plans, specifications, opinion of probable cost and form of contract, taking of bids and awarding the construction contract for the North Property Line Box Hangars Project at the Ankeny Regional Airport. Johnson moved, second by Novak. Ayes: Johnson, Novak, Gardner, Wangsness.
5. **RESOLUTION 2023-15** authorizing the execution of a construction contract on an emergency basis for the Runway 18/36 Partial Depth Patches project at the Ankeny Regional Airport. Johnson moved, second by Novak. Ayes: Johnson, Novak, Gardner, Wangsness.

Reports

- A. Engineering Report – Pudenz
 - a. Update on Runway 18/36 Environmental Assessment and Preliminary Engineering
- B. Staff Report – Moritz
 - a. Notice received by the Aviation Museum regarding accessibility
 - b. 4 States Airport Conference: August 23rd to 25th in Kansas City
 - c. Iowa DNR Review of the use of Fire Suppressant Foam on May 20th incident
 - d. Consideration of Renaming the Ankeny Regional Airport
 - e. Presentation to Ankeny Rotary Club – June 13, 2023
- C. Legal Counsel Report - None
- D. Board Report – None
- E. Chair Report – None

Adjournment

The meeting was adjourned at 6:00 p.m.

Attest: _____
Diane Klemme, Recording Secretary

Signed: _____
Jeff Wangsness, Chairperson

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