

MINUTES OF THE POLK COUNTY AVIATION AUTHORITY (PCAA)
Thursday, June 9, 2022 - 5:00 PM
Ankeny Kirkendall Library – City Council Chambers

Chairman Jeff Wangsness called the meeting to order at 5:00 PM. Board Member William Gardner was in attendance. Board Members Todd Ashby, Greg Johnson, and Paul Novak joined the meeting electronically. Dan Stull (Exec 1) and Jay Pudenz (McClure) were in attendance. Airport Board Manager Paul Moritz, City Attorney Amy Beattie, City Clerk Michelle Yuska and Recording Secretary Diane Klemme were also present.

Oath of Office

Chairman Wangsness administered the Oath of Office to Todd Ashby - term expiring June 30, 2026.

Approval of Agenda

Board Member Ashby moved, second by Gardner, to approve the agenda without amendment. Ayes: 4.

Public Forum

Dave Vance thanked the board for their support of the Corvette Club during the Memorial Day event and the upcoming September event.

FBO Report

Finance / Budget Report

Gardner reported on the 6/9/22 listing of bills.

Consent Agenda Items

1. Approval of May 5, 2022, minutes.
2. Payment #51 to McClure Engineering Company for services that include General On-Call Engineering Services in the amount of \$5,953.90.
3. Payment #11 in the amount of \$1,400.20 to McClure Engineering Company for services that include Taxiway D Apron and Access Roadway Paving – Phase 2.
4. Approval of Bills and Transfer of Necessary Funds, \$18,071.90.
5. Approval of June 2022 Financial Reports.

Approval of Consent Agenda Items

Board Member Gardner moved, second by Ashby, to approve Consent Agenda Items CA-1 through CA-5. Ayes: Gardner, Ashby, Novak, Johnson, Wangsness.

New Business

1. **Building Setback Variance from the City of Ankeny Zoning Board of Adjustment North Property Line Box Hangars - Phase 1:** Motion to approve variance. Ashby moved, second by Gardner. Ayes: Ashby, Gardner, Johnson, Novak, Wangsness.

2. **Independent Fee Estimate (IFE) of Task Order No. 10 - Runway 18/36 Preliminary Engineering Services:** Motion to approve the completion of an Independent Fee Estimate. Novak moved, second by Gardner. Ayes: Novak, Gardner, Ashby, Johnson, Wangsness.
3. **Des Moines Real Producers Wings and Wheels Special Events Application:** Motion to approve application for August 11, 2022. Ashby moved, second by Gardner. Ayes: Ashby, Gardner, Johnson, Novak, Wangsness.
4. **RESOLUTION 2022-18** authorizing the selection process for retaining an engineering firm for the 5-year period from November 1, 2022 to November 1, 2027. Gardner moved, second by Novak. Ayes: Gardner, Novak, Ashby, Johnson, Wangsness.
5. **RESOLUTION 2022-19** authorizing the farm lease with Dennis Miller. Ashby moved, second by Novak. Ayes: Ashby, Novak, Gardner, Johnson, Wangsness.
6. **Corvette Club - Wheels Up at the Ankeny Airport Special Events Application:** Table the motion to approve application for September 24-25, 2022.

Reports

- A. Engineering Report – Pudenz
 - a. Joint Patching on the Main Runway was completed on May 11, 2022.
 - b. Status of Taxiway D Box Hangar Construction and Channel Drainage Issue.
 - c. Update on Main Terminal Hangar Door Replacement.
- B. Staff Report – Moritz
 - a. Field Review of Box Culverts - East Side of Airport May 19, 2022.
 - b. AllEnergy Taxiway D Box Hangar - Construction Schedule Update.
 - c. June 17, 2022 Planned Airport Inspection by the Iowa DOT Aviation Director.
 - d. Expiration of 5-Yr Snow Removal Agreement with the Elder Corporation.
- C. Legal Counsel Report – Beattie
 - a. Maintenance Building Expansion Proposal by Exec 1 Aviation and Land Leases tied to FBO Master Agreement
- D. Board Report – None
- E. Chair Report – None

Adjournment

The meeting was adjourned at 6:25 p.m.

Attest: _____
Diane Klemme, Recording Secretary

Signed: _____
Jeff Wangsness, Chairperson

Published in the Des Moines Register on the 17th day of June, 2022.