



## **Polk County Aviation Authority Meeting**

**Thursday, June 9, 2022**

**5:00 PM**

**1250 SW District Drive, Ankeny, Iowa**

### **INSTRUCTIONS TO JOIN ELECTRONIC MEETING:**

**Please join using this link: <https://zoom.us/j/98294550961?pwd=MzdjTERQR1Y1SVNWOGhxWFd1b2FRUT09>**

**Or dial: +13126266799 Meeting ID: 982 9455 0961 Passcode: 5678**

#### **A. ROLL CALL**

#### **B. ADMINISTRATIVE**

1. Administer Oath of Office to Current Board Member - Todd Ashby  
- term expiring June 30, 2026

#### **C. APPROVAL OF AGENDA**

1. Approval of the June 9, 2022 Agenda

**Action# C1-1. Consider motion to approve and accept the June 9, 2022 agenda without amendment.**

#### **D. PUBLIC FORUM**

#### **E. FBO REPORTS**

- Fuel Report
- Inspection Report
- Hangar tenant waiting list report
- Tenant concerns and response report

#### **F. FINANCE / BUDGET REPORTS**

#### **G. CONSENT AGENDA ITEMS**

- CA - 1 Consider motion to approve the May 5, 2022, minutes.
- CA - 2 Consider motion to approve Payment #51 in the amount of \$5,953.90 to McClure Engineering Company for services that include General On-Call Engineering Services.
- CA - 3 Consider motion to approve Payment #11 in the amount of \$1,400.20 to McClure Engineering Company for services that include Taxiway D Apron and Access Roadway Paving – Phase 2.
- CA - 4 Consider motion to approve Bills and Transfer of Necessary Funds in the amount of \$18,071.90.
- CA - 5 Consider motion to approve June 2022 Financial Reports

- **APPROVAL OF CONSENT AGENDA ITEMS**

- 1. Consent Agenda Items CA-1 through CA-5.

**Action# G1-1. Consider motion to approve the recommendations for Consent Agenda Items CA-1 through CA-5.**

**H. REMOVED CONSENT AGENDA ITEMS**

**I. OLD BUSINESS**

**J. NEW BUSINESS**

- 1. Consider motion to approve a request for a Building Setback Variance from the City of Ankeny Zoning Board of Adjustment  
North Property Line Box Hangars - Phase 1
- 2. Consider motion to approve the completion of an Independent Fee Estimate (IFE) of Task Order No. 10 - Runway 18/36 Preliminary Engineering Services
- 3. Consider motion to approve the Des Moines Real Producers Wings and Wheels Special Events Application for August 11, 2022
- 4. Consider motion to adopt **RESOLUTION** authorizing the selection process for retaining an engineering firm for the 5-year period from November 1, 2022 to November 1, 2027.
- 5. Consider motion to adopt **RESOLUTION** authorizing the farm lease with Dennis Miller.
- 6. Consider motion to approve the Corvette Club - Wheels Up at the Ankeny Airport Special Events Application for September 24-25, 2022.

**K. REPORTS**

- 1. **Engineering Report**
  - a. Report on the May 11, 2022 Joint Patching on the Main Runway
  - b. Status of Taxiway D Box Hangar Construction and Channel Drainage Issue

c. Update on Main Terminal Hangar Door Replacement

2. **Staff Report**

a. Field Review of Box Culverts - East Side of Airport  
May 19, 2022

b. AllEnergy Taxiway D Box Hangar - Construction Schedule Update

c. June 17, 2022 Planned Airport Inspection by the Iowa DOT Aviation Director

d. Expiration of 5-Yr Snow Removal Agreement with the Elder Corporation

3. **Legal Counsel Report**

a. Maintenance Building Expansion Proposal by Exec 1 Aviation and  
Land Leases tied to FBO Master Agreement

4. **Board Report**

5. **Chair Report**

L. **ADJOURNMENT**