

MINUTES OF THE POLK COUNTY AVIATION AUTHORITY (PCAA)
Thursday, July 7, 2022 - 5:00 PM
Ankeny Kirkendall Library – City Council Chambers

Chairman Jeff Wangsness called the meeting to order at 5:00 PM. Board Members Paul Novak and William Gardner were in attendance. Board Member Todd Ashby joined the meeting electronically at 5:03 PM. Board Member Greg Johnson was absent. Dan Stull (Exec 1) and Jay Pudenz (McClure) were in attendance. Dave Kalwishky (Exec 1) joined the meeting electronically. Airport Board Manager Paul Moritz, City Attorney Amy Beattie, Administrative Services Director Jennifer Sease, and Recording Secretary Diane Klemme were also present.

Approval of Agenda

Board Member Novak moved, second by Gardner, to approve the agenda without amendment. Ayes: 3.

Public Forum

Chris Hay – Sports Car Club of America (SCCA) Permit application for October autocross event did not appear.

FBO Report

Finance / Budget Report

Gardner reported on the 7/722 listing of bills.

Consent Agenda Items

1. Approval of June 9, 2022, minutes.
2. Payment #52 to McClure Engineering Company for services that include General On-Call Engineering Services in the amount of \$5,820.00.
3. Approval of Bills and Transfer of Necessary Funds, \$36,857.16.
4. Approval of July, 2022 Financial Reports.

Approval of Consent Agenda Items

Board Member Novak moved, second by Ashby, to approve Consent Agenda Items CA-1 through CA-4. Ayes: Novak, Ashby, Gardner, Wangsness.

New Business

1. **RESOLUTION 2022-20** authorizing the selection process for retaining a planning consultant for the 5-year period from November 1, 2022 to November 1, 2027. Ashby moved, second by Novak. Ayes: Ashby, Novak, Gardner, Wangsness.
2. Motion to approve Form of Proposal – 2022 Siltation Removal/Cleanup project. Novak moved, second by Gardner. Ayes: Novak, Gardner, Ashby, Wangsness.
3. **RESOLUTION 2022-21** authorizing the execution of Task Order No. 20 with McClure Engineering to facilitate the preliminary engineering services required to initiate the Runway 18/36 Strengthening Project with amendment to engineering services amount not to exceed \$134,030.00. Novak moved, second by Ashby. Ayes: Novak, Ashby, Gardner, Wangsness.

4. **RESOLUTION 2022-22** approving the lease agreements with the individuals and/or organizations detailed on the attached list. Novak moved, second by Gardner. Ayes: Novak, Gardner, Ashby, Wangsness.
5. DMVR Auto Cross Special Events Application for October 1 & 2, 2022. Application was withdrawn by the applicant.
6. Stout Wedding Special Events Application for September 24, 2022, pending receipt of deposit and insurance. Ashby moved, second by Gardner. Ayes: Ashby, Gardner, Novak, Wangsness.

Reports

- A. Engineering Report - None
- B. B. Staff Report – Moritz
 - a. Beaver Dams on east side of airport – correspondence with USDA.
 - b. Ankeny Board of Adjustment Setback Variance Request – North Row Box Hangar Concept.
 - c. 2022 Proposed Fence Repairs.
 - d. 5-Year Snow and Ice Removal Agreement – Elder Corporation.
 - e. Corvette Club of Iowa – permit application for September autocross event. – Motion to decline the application. Novak moved, second by Gardner. Ayes: Novak, Gardner, Ashby, Wangsness.
- C. Legal Counsel Report - None
- D. Board Report – None
- E. Chair Report – None

Adjournment

The meeting was adjourned at 5:46 p.m.

Attest: _____
Diane Klemme, Recording Secretary

Signed: _____
Jeff Wangsness, Chairperson

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