

MINUTES OF THE POLK COUNTY AVIATION AUTHORITY (PCAA)
Thursday, July 8, 2021 - 5:00 PM
Ankeny Kirkendall Library – City Council Chambers

Chairman Jeff Wangsness called the meeting to order at 5:00 PM. Board Members Greg Johnson and Dr. Paul Novak and Administrative Services Director Jennifer Sease were absent. Due to the Covid-19 Pandemic, Board Member Todd Ashby joined the meeting via conference call. Board Member Bill Gardner was in attendance as well as Dave Kalwishky (Exec 1) and Jay Pudenz (McClure). Airport Board Manager Paul Moritz, City Attorney Amy Beattie, Recording Secretary Mandy Hanson, City Clerk Denise Hoy and Nick Osborne were also present.

Perfecting and Approval of the Agenda without amendment

Board Member Ashby moved, second by Gardner, to approve the agenda without amendment.
Ayes: 3

Audience with Visitors

Dave Vance, representing Corvette Club of Iowa, expressed his appreciation to the Board for use of the airport to host their event that took place on May 29-31, 2021. He reported it was a spectacular event with high interest.

FBO Report

Dave Kalwishky reported terminal refurbishment is nearly complete. Exec 1 is monitoring the heaving on Runway 18/36 and the Taxiway B/C/D intersection.

Finance / Budget Report

Moritz reported on the 7/8/21 listing of bills, year-end profit and loss, and the aging summary. The total expenses were under budget for the year.

Consent Agenda Items

1. Approval of June 10, 2021, minutes.
2. Payment #40 to McClure Engineering Company for services that include General On-Call Engineering Services in the amount of \$4,485.00.
3. Payment #7 to McClure Engineering Company for services that include Taxiway D Apron and Access Roadway Paving – Phase 2 in the amount of \$18,226.71.
4. Payment #1 to McClure Engineering Company for services that include Taxiway D Apron and Access Roadway Paving – Phase 3 in the amount of \$8,455.00.
5. Payment #17 to McClure Engineering Company for services that include Taxiway D Access Rd & Utilities – Phase 2 in the amount of \$2,210.00.
6. Payment #3 to Concrete Technologies, Inc. for construction services on the Taxiway D Apron and Access Roadway Paving – Phase 2 in the amount of \$68,198.84.
7. Change Order No. 2 decreasing the contract amount by \$4,378.50 to Concrete Technologies, Inc. for the Taxiway D Apron and Access Roadway Paving – Phase 2.
8. Approval of Bills and Transfer of Necessary Funds, \$133,043.74.
9. July 2021 Financial Reports

10. Accounts Receivable Aging Summary

Approval of Consent Agenda Items

Board Member Gardner moved, second by Ashby, to approve Consent Agenda Items CA-1 through CA-10. Ayes: Gardner, Ashby, Wangsness

New Business

- A. **Discuss and review the Amended and Restated PCAA 28E Agreement.** Moritz reported the Amended and Restated 28E Agreement was approved by the Polk County Board of Supervisors on July 6, 2021, and filed with the Iowa Secretary of State.
- B. **Motion to authorize the execution of the FAA agreement accepting Federal American Rescue Plan Act funding for debt service reduction.** Moritz reported the \$59,000 in funding will be used towards the \$844,000 land acquisition loan from Polk County. Board Member Ashby moved, second by Gardner, to approve a motion to authorize the execution of the FAA agreement accepting Federal American Rescue Plan Act funding for debt service reduction. Ayes: Ashby, Gardner, Wangsness
- C. **Discussion and possible motion to approve Emergency Pavement Repairs on Runway 18/36 and the Taxiway B/C/D intersection.** Moritz reported the heat has caused heaving on Runway 18/36 and the Taxiway B/C/D intersection. Discussion was held on obtaining a bid for full-depth patching on both areas and a bid alternate for the use of Fast-Patch on the taxiway. Ashby moved, second by Gardner, to approve a motion for emergency pavement repairs not to exceed \$15,000 total on Runway 18/36 and the Taxiway B/C/D intersection. Ayes: Ashby, Gardner, Wangsness
- D. **Solar Flying Club request to temporarily sublease Tee Hangar E2 for 3 months.** Moritz reported he received an email request from Doug Tonnemacher with Solar Flying Club requesting to sublease for a three-month period due to Solar Flying Club looking for a new plane. Kalwishky reported they are actively looking. It was discussed that if a new plane is not obtained by the end of the three-month period that the lease would terminate. Gardner moved, second by Ashby, to approve a motion granting Solar Flying Club's request to temporarily sublease for three months with the lease terminating if a plane is not obtained by the end of the three-month period. Ayes: Gardner, Ashby, Wangsness

Reports

- A. Engineering Report
 - a. Update on preparation of the SWPPP for the required Iowa DNR General Permit No. 1
Pudenz reported a draft has been submitted to Dan Stull and Dave Kalwishky for review. It will also be submitted to Moritz for review. Once the SWPPP is finalized, notice will need to be published for public comment before submitting to the DNR for final approval.
 - b. Construction of Taxiway D Apron and Access Roadway Paving – Phase 2 Project
Pudenz reported the project is complete except for seeding which will be done in the fall seeding window. The seeding will remain in the Phase 2 contract.
 - c. Design of Taxiway D Apron and Access Roadway Paving – Phase 3 Project
Pudenz reported McClure is at a 90% level with drawings and specs and will meet with Moritz for review.

B. Staff Report

a. Dawn Ledin Aircraft Noise Complaint

Moritz reported he received an email from Dawn Ledin regarding aircraft noise over the Berwick neighborhood. Discussion was held on the possibility of restricting flight school hours. Dave Kalwishky reported that due to Covid last year, training is up this year. He reported Exec 1 is looking into solutions including speaking with representatives of the flight school at North Iowa Air Service in Ames, restricting flight school hours, and requesting experienced pilots to make small changes to avoid the Berwick neighborhood if possible. Kalwishky will bring findings back to the next meeting.

b. Friends of Army Aviation

Moritz reported he received a call from Friends of Army Aviation regarding insurance and the airport being a secondary site for living history rides on the "Huey" Aircraft. Kalwishky informed the Board that in the event Friends of Army Aviation is not allowed to stage their operations out of Camp Dodge, they are looking into the Ankeny Regional Airport as a backup location. Kalwishky directed the organization to the special events permit application.

C. Legal Counsel Report - None

D. Board Report - None

E. Chair Report - None

Adjournment

The meeting was adjourned at 5:43 p.m.

Attest: _____
Mandy Hanson, Recording Secretary

Signed: _____
Jeff Wangsness, Chairperson

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