



Polk County Aviation Authority Meeting

Thursday, August 4, 2022

5:00 PM

1250 SW District Drive, Ankeny, Iowa

INSTRUCTIONS TO JOIN ELECTRONIC MEETING:

Please join using this link: <https://zoom.us/j/98294550961?pwd=MzdjTERQR1Y1SVNWOGhxWFd1b2FRUT09>

Or dial: +13126266799 Meeting ID: 982 9455 0961 Passcode: 5678

A. ROLL CALL

B. APPROVAL OF AGENDA

1. Approval of the August 4, 2022 Agenda

Action# B1-1. Consider motion to approve and accept the August 4, 2022 agenda without amendment.

C. PUBLIC FORUM

D. FBO REPORTS

- Fuel Report
- Inspection Report
- Hangar tenant waiting list report
- Tenant concerns and response report

E. FINANCE / BUDGET REPORTS

F. CONSENT AGENDA ITEMS

CA - 1 Consider motion to approve the July 7, 2022, minutes.

CA - 2 Consider motion to approve Payment #53 in the amount of \$2,941.88 to McClure Engineering Company for services that include General On-Call Engineering

Services.

CA - 3 Consider motion to approve Bills and Transfer of Necessary Funds in the amount of \$18,862.43.

CA - 4 Consider motion to approve August 2022 Financial Reports

- **APPROVAL OF CONSENT AGENDA ITEMS**

1. Consent Agenda Items CA-1 through CA-4.

Action# F1-1. Consider motion to approve the recommendations for Consent Agenda Items CA-1 through CA-4.

G. REMOVED CONSENT AGENDA ITEMS

H. OLD BUSINESS

I. NEW BUSINESS

1. Consider motion to accept the bid from Des Moines Steel Fence Company in the amount of \$2,200.00 for making numerous repairs to the perimeter fence in two locations.
2. Consider motion to adopt **RESOLUTION** authorizing the execution of a professional services agreement with Construction Materials Testing (CMT) in the amount of \$25,785.00 for geotechnical services needed for the Runway 18/36 Strengthening - Preliminary Engineering project.
3. Consider motion to adopt **RESOLUTION** authorizing the execution of an agreement in the amount of \$22,202.00 with Applied Pavement Technology (APT) for the optional testing of the existing pavement for the Runway 18/36 Strengthening - Preliminary Design project.
4. Consider motion to approve the Amendment to the Amended and Substituted Land License Agreement for the Maintenance Facility to facilitate the planned expansion of the building by Exec 1 Aviation.
5. Consider motion to approve the construction plans for the Exec 1 Aviation Maintenance Hangar Addition as prepared by Jensen Builders and Snyder & Associates.
6. Consider motion to approve the proposal in the amount of \$13,900 plus hourly fees from Dave's Dozing to complete the 2022 Silt Removal/Cleanup project along Taxiway D at the Ankeny Regional Airport.
7. Consider motion to adopt **RESOLUTION** approving the lease agreements with the individuals and/or organizations.
8. Consider motion to adopt **RESOLUTION** approving the lease agreement with the Iowa Department of Administrative Services.

J. REPORTS

1. **Engineering Report**

- a. Column Replacement adjacent to the new hangar door on the terminal building.
- b. Update on Runway 18/36 Strengthening Project - Preliminary Engineering

2. **Staff Report**

- a. New power connection needed for the Overhead Line Obstruction Lights.
- b. Proposal/Inquiry from an agricultural company to lease Airport Farm Property.
- c. Update on the Requests for Proposals: 5-Year Engineering Services and 5-Year Planning Services
- d. ACME Aviation Box Hangar Construction Schedule
- e. Proposed Annexation - DRA Properties, LC and Tyler Investment Inc.
- f. 4 States Airport Conference - August 25 and 26 at the Marriott in Kansas City
- g. Update on Snow and Ice Removal Agreements.

3. **Legal Counsel Report**

4. **Board Report**

5. **Chair Report**

K. ADJOURNMENT

1. Request for Executive Session

Following adjournment of the Executive Session, Board may take action on any matter discussed during the Executive Session.

Action# K1-1. Consider motion to go into Executive Session, pursuant to the provisions of Iowa Code Section 21.5, subparagraph (j) “to discuss the purchase or sale of particular real estate only where the premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property”.

2. Adjournment