

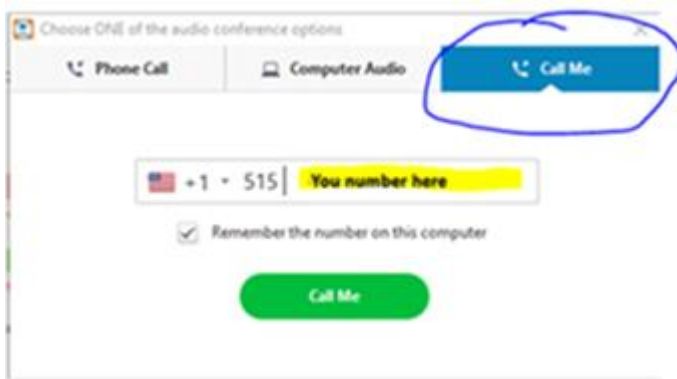
**POLK COUNTY AVIATION AUTHORITY**  
Thursday, February 4, 2021 - 5:00 P.M.  
Ankeny Kirkendall Public Library ♦ Ankeny, Iowa  
City Council Chambers ♦ 1250 SW District Drive

Due to public health concerns related to COVID-19, and as authorized by emergency proclamation of the Governor of the State of Iowa, this meeting of the Polk County Aviation Authority will be conducted electronically, pursuant to Iowa Code Section 21.8. There is a limited number of seats available for people requesting to attend the meeting in person. These seats are on a first come basis and pre-registration is required no later than 3 P.M. the day of the meeting. To reserve a seat with the Recording Secretary, call 515-965-6421 or email [mhanson@ankenyiowa.gov](mailto:mhanson@ankenyiowa.gov).

**INSTRUCTIONS TO JOIN THE ELECTRONIC MEETING:**

<https://meetings.ringcentral.com/j/1490924158>

Once you click on the link, you will be directed to the RING CENTRAL app (hosted by Zoom). The below box will pop up with optional audio link methods. The easiest method is to select the “Call Me” tab where you can enter your phone number in the box. Once your number is entered, CLICK ON the “Call Me” button. If you are calling from a conference room phone that does not have a direct dial number (an internal only four-digit extension), use the “Phone Call” tab and you initiate the call inbound.



IF YOU ARE **NOT** AT A COMPUTER, YOU MAY USE ONE OF THE TWO OPTIONS BELOW FOR AUDIO ONLY.

Or iPhone one-tap:

US: +1(720)9027700, 1490924158# (US Central)

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1(720)9027700 (US Central)

Meeting ID: 149 092 4158

International numbers available: <https://meetings.ringcentral.com/teleconference>

**AGENDA**

1. **Roll Call**
2. **Perfecting and Approval of the Agenda without amendment.**
3. **Audience with Visitors**
4. **Public Hearing – PH 2021-01**
  - A. Hold and close public hearing
  - B. Resolution 2021-10, authorizing the execution of a land lease with Bravo Partners, LLC for the purpose of leasing public property along Taxiway D for the construction of a private box hangar.

**5. FBO Report**

- A. Fuel Report
- B. Inspection Report
- C. Hangar tenant waiting list report
- D. Tenant concerns and response report
- E. Self-Serve Fuel Facility

**6. Finance / Budget Report**

**7. Consent Agenda Items**

CA-1 Approval of January 7, 2021 minutes.

CA-2 Consider motion to approve payment #35 to McClure Engineering Co., for services that include General On-Call Engineering Services in the amount of \$3,507.50.

CA-3 Consider motion to approve payment #14 to McClure Engineering Co., for services that include Taxiway D Access Rd & Utilities – Phase 2 in the amount of \$3,016.89.

CA-4 Consider motion to approve payment #2 to McClure Engineering Co., for services that include Taxiway D Apron and Access Roadway Paving – Phase 2 in the amount of \$6,472.50.

CA-5 Consider motion to adopt Resolution 2021-11, setting a Public Hearing on the Polk County Aviation Authority Proposed Fiscal Year 2020-2021 Revised Budget and the Proposed Fiscal Year 2021-2022 Budget. (Date of hearing: March 4, 2021 at 5:00 p.m.)

CA-6 Approval of Bills and Transfer of Necessary Funds, \$42,734.70.

CA-7 February 2021 Financial Reports

CA-8 Accounts Receivable Aging Summary

**Motion to approve Consent Agenda Items CA-1 to CA-8.**

**8. Removed Consent Agenda Items: None**

**9. Old Business: None**

**10. New Business**

- A. Resolution 2021-12, approving the lease agreements with the individuals and/or organizations detailed on the attached list.
- B. Resolution 2021-13, fixing a date for a hearing on plans, specifications, opinion of probable cost and form of contract, taking of bids and awarding the construction contract for the Taxiway D Apron and Access Roadway Paving - Phase 2 at Ankeny Regional Airport. (date of bid letting: February 23, 2021 at 10:30 a.m. / date of hearing March 4, 2021 at 5:00 p.m.)

**11. Reports**

- A. Engineering Report
  - a. Main Terminal Bi-Fold Door Replacement - Building Column Review
- B. Staff Report
  - a. PCAA Master Agreement Renewal
  - b. High Line Obstruction Light Repairs
  - c. Request from Tyler Tognetti to Utilize Runway
  - d. Correspondence with USDA regarding Canada Geese
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report

**12. Request for Executive Session**

- A. Consider motion to go into Closed Session pursuant to the provisions of Iowa Code Section 21.5(1)(c) "to discuss strategy with counsel in matters that are presently in litigation or where

litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation”.

- B. Consider motion to go into Closed Session pursuant to the provisions of Iowa Code Section 21.5(1)(j) “to discuss the purchase or sale of particular real estate only where the premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property”.

(Following adjournment of each of the Executive Sessions, the Board may take action on any matter discussed during the Executive Session.)

### **13. Adjourn**