



Polk County Aviation Authority Meeting

Thursday, November 4, 2021

5:00 PM

1250 SW District Drive, Ankeny, Iowa

INSTRUCTIONS TO JOIN ELECTRONIC MEETING:

Please join using this link: <https://zoom.us/j/98294550961?pwd=MzdjTERQR1Y1SVNWOGhxWFd1b2FRUT09>

Or dial: +13126266799 Meeting ID: 982 9455 0961 Passcode: 5678

A. ROLL CALL

B. APPROVAL OF AGENDA

1. Approval of the November 4, 2021 Agenda

Action# B1-1. Consider motion to approve and accept the November 4, 2021 agenda with/without amendment.

C. PUBLIC FORUM

1. All Energy Aircraft, LLC

D. PUBLIC HEARING

1. PH 2021-07 Proposed Revised Fiscal Year 2021-2022 Budget

Action# D1-1. Consider motion to close Public Hearing 2021-07.

Action# D1-2. Consider motion to adopt RESOLUTION approving the revised Fiscal Year 2021-2022 Budget.

2. PH 2021-08 Proposed Purchase Agreement - ATI Capital, LLC

Action# D2-1. Consider motion to close Public Hearing 2021-08.

Action# D2-2. Consider motion to adopt RESOLUTION making final determination on the potential sale of real estate property and authorizing the execution of a purchase agreement by and between the Polk County Aviation Authority and ATI Capital, LLC.

E. FBO REPORTS

- Fuel Report
- Inspection Report
- Hangar tenant waiting list report
- Tenant concerns and response report

F. FINANCE / BUDGET REPORTS

G. CONSENT AGENDA ITEMS

- CA - 1** Consider motion to approve the October 7, 2021, minutes.
- CA - 2** Consider motion to approve Payment #2 in the amount of \$373,933.11 to Concrete Technologies for services that include Taxiway D Apron and Access Roadway Paving - Phase 3.
- CA - 3** Consider motion to approve Payment #44 in the amount of \$3,145.00 to McClure Engineering Company for services that include General On-Call Engineering Services.
- CA - 4** Consider motion to approve Payment #5 in the amount of \$1,545.00 to McClure Engineering Company for services that include Taxiway D Apron and Access Roadway Paving - Phase 3.
- CA - 5** Consider motion to approve Payment #1 in the amount of \$14,302.50 to McClure Engineering Company for services that include Taxiway D Apron and Access Roadway Paving - Phase 3 - Construction Admin.
- CA - 6** Consider motion to approve Payment #18 in the amount of \$783.74 to McClure Engineering Company for services that include Taxiway D Access Road and Utilities - Phase 2.
- CA - 7** Consider motion to approve Bills and Transfer of Necessary Funds in the amount of \$454,831.26.
- CA - 8** Consider motion to approve November 2021 Financial Reports
- CA - 9** Consider motion to approve Accounts Receivable Aging Summary

• **APPROVAL OF CONSENT AGENDA ITEMS**

1. Consent Agenda Items CA-1 through CA-9.

Action# G1-1. Consider motion to approve the recommendations for Consent Agenda Items CA-1 through CA-9.

H. REMOVED CONSENT AGENDA ITEMS

I. OLD BUSINESS

J. NEW BUSINESS

1. Consider motion to approve the 2022 Management Agreement with Exec 1 Aviation in the same form as the 2021 agreement and direct staff to put it on the agenda for formal approval at the December 9, 2021 meeting.

K. REPORTS

1. **Engineering Report**
2. **Staff Report**
 - a. FY 2023 Airport Capital Improvements Program
 - b. Runway Lights Update
3. **Legal Counsel Report**
 - a. Box Hangar Agreements
4. **Board Report**
5. **Chair Report**

L. ADJOURNMENT