



Polk County Aviation Authority Meeting

Thursday, September 7, 2023

5:00 PM

3700 SE Convenience Blvd, Ankeny, Iowa

INSTRUCTIONS TO JOIN ELECTRONIC MEETING:

Please join using this link: <https://zoom.us/j/98294550961?pwd=MzdjTERQR1Y1SVNWOGhxWFd1b2FRUT09>

Or dial: +13126266799 Meeting ID: 982 9455 0961 Passcode: 5678

A. ROLL CALL

B. APPROVAL OF AGENDA

1. Approval of the September 7, 2023 Agenda

Action# B1-1. Consider motion to approve and accept the September 7, 2023 agenda without amendment.

C. PUBLIC FORUM

1. Chad Chiocine: Request regarding Beekeeping

D. FBO REPORTS

- Fuel Report
- Inspection Report
- Hangar tenant waiting list report
- Tenant concerns and response report

E. FINANCE / BUDGET REPORTS

F. CONSENT AGENDA ITEMS

- CA - 1** Consider motion to approve the August 10, 2023, minutes.

- CA - 2 Consider motion to approve Payment #10 in the amount of \$5,858.00 to McClure Engineering for AIP Site Work & GAVI Vertical Infrastructure for the North Property Line Box Hangars
- CA - 3 Consider motion to approve Payment #1 in the amount of \$6,988.75 to McClure Engineering for Site Work & Vertical Infrastructure – Construction Mgmt, Administration & Observation Service for the North Property Line Box Hangars
- CA - 4 Consider motion to approve Payment #10 in the amount of \$3,568.75 to McClure Engineering for General On-Call Engineering Services
- CA - 5 Consider motion to approve Task Order Two-Payment #4 in the amount of \$10,079.50 to HDR Engineering, Inc. for Environmental Assessment services.
- CA - 6 Consider motion to adopt **RESOLUTION** approving the lease termination and lease agreement with the individuals detailed on the attached.
- CA - 7 Consider motion to approve September 2023 Financial Reports
- CA - 8 Consider motion to approve Bills and Transfer of Necessary Funds in the amount of \$98,785.05

- **APPROVAL OF CONSENT AGENDA ITEMS**

- 1. Consent Agenda Items CA-1 through CA-8.

Action# F1-1. Consider motion to approve the recommendations for Consent Agenda Items CA-1 through CA-8.

G. REMOVED CONSENT AGENDA ITEMS

H. OLD BUSINESS

I. NEW BUSINESS

- 1. Consider motion to adopt **RESOLUTION** accepting the quotation for the replacement of the Rotating Beacon at the Ankeny Regional Airport from Van Maanen Electric in the amount of \$22,753.00.
- 2. Consider motion to approve the proposal from Speck USA in the amount of \$1,759.25 for the 2023 Pavement Markings program at the Ankeny Regional Airport.
- 3. Consider motion to adopt **RESOLUTION** authorizing the execution of Task Order No. 3 for design services with McClure Engineering Company for the Taxiway D Apron and Access Roadway Paving - Phase 4 Project.
- 4. Consider motion to adopt **RESOLUTION** authorizing the execution of Amendment No. 1 to Task Order No. 2 for Environmental Assessment Services with HDR Engineering for the Runway 18/36 Extension Project.
- 5. Consider motion to approve property, electronic data processing and boiler/equipment breakdown insurance with Cincinnati Insurance Companies for policy year 09/20/23 - 09/19/24 and authorize premium payment in the amount of \$39,742.

6. Consider motion to approve airport liability insurance with Ace Property and Casualty Insurance Company for policy year 9/20/23 - 09/19/26 and authorize premium payment in the amount of \$8,325.
7. Consider motion to approve public officials liability insurance with Hudson Insurance Company for policy year 09/20/23 - 09/19/24 and authorize premium payment in the amount of \$1,500.

J. REPORTS

1. Engineering Report

- a. Meeting with FAA : Possible Schedule and Funding for Runway 18/36 Reconstruction.
- b. North Property Line Box Hangars Project: Wetland Mitigation and Project Schedule.
- c. Airport Signing and Entry Improvements: Meeting with City.

2. Staff Report

- a. Update on Gutter Replacements - Six Tee Hangar Buildings
- b. Update on Emergency Patching of Runways.

3. Legal Counsel Report

4. Board Report

5. Chair Report

K. ADJOURNMENT

1. Request for Executive Session under Code Section 21.5.1 (c)
Following adjournment of the Executive Session, Council may take action on any matter discussed during the Executive Session.

Action# K1-1.

Consider motion to go into Executive Session, pursuant to the provisions of Iowa Code Section 21.5, subparagraph (c) “to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation”.

2. Adjournment