



Polk County Aviation Authority Meeting

Thursday, February 8, 2024

5:00 PM

3700 SE Convenience Blvd, Ankeny, Iowa

INSTRUCTIONS TO JOIN ELECTRONIC MEETING:

Please join using this link: <https://zoom.us/j/98294550961?pwd=MzdjTERQR1Y1SVNWOGhxWFd1b2FRUT09>

Or dial: +13126266799 Meeting ID: 982 9455 0961 Passcode: 5678

A. ROLL CALL

B. APPROVAL OF AGENDA

1. Approval of the February 8, 2024 Agenda

Action# B1-1. Consider motion to approve and accept the February 8, 2024 agenda without amendment.

C. PUBLIC FORUM

D. PUBLIC HEARING

1. PH 2024-01 Proposed Taxiway D Apron and Access Roadway Paving - Phase 4

Action# D1-1. Consider motion to close Public Hearing 2024-01.

Action# D1-2. Consider motion to receive and file report of bids received January 30, 2024.

Action# D1-3. Consider motion to adopt RESOLUTION awarding the contract to Concrete Technologies, Inc. of Grimes, Iowa, with at total of \$567,490.85 for the construction contract for the Taxiway D Apron and Access Roadway Paving - Phase 4 project.

Action# D1-4. Consider motion to adopt RESOLUTION authorizing the Board Chairperson to sign the construction contract for the Taxiway D Apron and Access Roadway Paving - Phase 4 project at the Ankeny Regional Airport.

E. FBO REPORTS

- Fuel Report
- Inspection Report
- Hangar tenant waiting list report
- Tenant concerns and response report

F. FINANCE / BUDGET REPORTS

G. CONSENT AGENDA ITEMS

- CA - 1** Consider motion to approve the January 4, 2024, minutes.
- CA - 2** Consider motion to adopt **RESOLUTION** approving the lease agreements with the individuals and/or organizations detailed on the attached list.
- CA - 3** Consider motion to approve Payment #2 in the amount of \$2,125.00 to 818, LLC for signage design services.
- CA - 4** Consider motion to approve Environmental Assessment Task Order Two-Payment #9 in the amount of \$11,087.45 to HDR Engineering, Inc. for services that include Professional Consulting for Runway 18/36.
- CA - 5** Consider motion to approve Payment #3 in the amount of \$194,923.04 to Jensen Builders Ltd for services that include North Property Line Box Hangars.
- CA - 6** Consider motion to approve Payment #15 in the amount of \$3,530.00 to McClure Engineering Company for services that include General On-Call Engineering Services.
- CA - 7** Consider motion to approve Payment #2 in the amount of \$105,999.00 to McClure Engineering Company for services that includes Design & Bidding to Reconstruct Runway 18/36.
- CA - 8** Consider motion to approve Payment #3 in the amount of \$7,777.00 to McClure Engineering Company for services that include Taxiway D Apron and Access Roadway Paving – Phase 4.
- CA - 9** Consider motion to approve Payment #6 in the amount of \$21,874.06 to McClure Engineering for Site Work & Vertical Infrastructure for the North Property Line Box Hangars
- CA - 10** Consider motion to approve February 2024 Financial Reports.
- CA - 11** Consider motion to approve Bills and Transfer of Necessary Funds in the amount of \$430,661.32

- **APPROVAL OF CONSENT AGENDA ITEMS**

1. Consent Agenda Items CA-1 through CA-11.

Action# G1-1. Consider motion to approve the recommendations for Consent Agenda Items CA-1 through CA-11.

H. REMOVED CONSENT AGENDA ITEMS

I. OLD BUSINESS

J. NEW BUSINESS

1. Consider motion to adopt **RESOLUTION** authorizing the execution of McClure Engineering Task Order No. 5 for construction management, administration and observation services for the Taxiway D Apron and Access Roadway - Phase 4 Project.
2. Consider motion to adopt **RESOLUTION** fixing a date for a Public Hearing to address proposed improvements and receive public comments on the Runway 18/36 Reconstruction/Extension Project and the South Corporate Terminal Area Development at the Ankeny Regional Airport.

K. REPORTS

1. **Engineering Report**

- a. Project Update: Airport Signing and Entry Project
- b. Project Update: North Property Line Box Hangars - Phase 1 Construction
- c. Project Update: T-Hangars Gutter Replacement Project - Schedule

2. **Staff Report**

- a. Project Update: Rotating Beacon Replacement
- b. Status: Revisions to the Exec 1 Management Agreement

3. **Legal Counsel Report**

4. **Board Report**

5. **Chair Report**

L. ADJOURNMENT