



Polk County Aviation Authority Meeting

Thursday, June 6, 2024

5:00 PM

**Ankeny Regional Airport - Corporate/Terminal Hangar Building
3700 SE Convenience Blvd, Ankeny, Iowa**

INSTRUCTIONS TO JOIN ELECTRONIC MEETING:

Please join using this link: <https://zoom.us/j/98294550961?pwd=MzdjTERQR1Y1SVNWOGhxWFd1b2FRUT09>

Or dial: +13126266799 Meeting ID: 982 9455 0961 Passcode: 5678

A. ROLL CALL

B. ADMINISTRATIVE

1. Administer Oath of Office to Current Board Member - Jeff Wangsness - term expiring June 30, 2028

C. APPROVAL OF AGENDA

1. Approval of the June 6, 2024 Agenda

Action# C1-1. Consider motion to approve and accept the June 6, 2024 agenda without amendment.

D. PUBLIC FORUM

E. FBO REPORTS

- Fuel Report
- Inspection Report
- Hangar tenant waiting list report
- Tenant concerns and response report

F. FINANCE / BUDGET REPORTS

G. CONSENT AGENDA ITEMS

- CA - 1** Consider motion to approve the May 9, 2024, minutes.
- CA - 2** Consider motion to approve final Payment #1 in the amount of \$152,693.50 to Concrete Technologies for services that include Taxiway D Apron and Access Roadway Paving – Phase 4.
- CA - 3** Consider motion to approve Payment #19 in the amount of \$1,986.25 to McClure Engineering Company for services that include General On-Call Engineering Services.
- CA - 4** Consider motion to approve Payment #10 in the amount of \$1,824.95 to McClure Engineering for Site Work & Vertical Infrastructure Construction Management, Administration and Observation for the North Property Line Box Hangars.
- CA - 5** Consider motion to approve Payment #3 in the amount of \$7,274.03 to McClure Engineering for Taxiway D Apron and Access Roadway Paving, Construction Management, Admin and Observation Services – Phase 4.
- CA - 6** Consider motion to approve Payment #6 in the amount of \$1,240.00 to McClure Engineering Company for Taxiway D Apron and Access Roadway Paving, Design and Bidding – Phase 4.
- CA - 7** Consider motion to approve Payment #6 in the amount of \$68,914.50 to McClure Engineering Company for services that includes Design & Bidding for Runway 18/36.
- CA - 8** Consider motion to approve Payment #2 in the amount of \$5,796.50 to McClure Engineering for Construct Monument Signs.
- CA - 9** Consider motion to reschedule the July Polk County Aviation Authority Board Meeting from the scheduled date of Thursday, July 4, 2024 to Monday, July 8, 2024 due to the conflict with the national holiday.
- CA - 10** Consider motion to approve Bills and Transfer of Necessary Funds in the amount of \$292,517.64
- CA - 11** Consider motion to approve June 2024 Financial Reports.

- **APPROVAL OF CONSENT AGENDA ITEMS**

1. Consent Agenda Items CA-1 through CA-11.

Action# G1-1. Consider motion to approve the recommendations for Consent Agenda Items CA-1 through CA-11.

H. REMOVED CONSENT AGENDA ITEMS

I. OLD BUSINESS

J. NEW BUSINESS

1. Consider motion to adopt **RESOLUTION** authorizing the setting of a Hearing on a proposal by Casey's Services Company to lease certain public property for construction of a hangar.

K. REPORTS

1. Engineering Report

- a. Project Update: Taxiway D Apron and Access Roadway Paving - Phase 4 Construction.
- b. Project Update: Runway 18/36 Reconstruction Design and Schedule.

2. Staff Report

- a. 4 States Airport Conference - August 21- 23 in Kansas City.
- b. July 13, 2024 Site Visit by AMCG - PCAA/FBO Financial Review.
- c. Proposal for installing an AED Defibrillator Unit in the Terminal Building.
- d. Additional Emergency Patching by Ridnour Construction - Runway Intersection.
- e. Airfield Mat Systems Proposal: Runway 4/22 Light Bases.
- f. Update on interest in the remaining Phase 3 and Phase 4 Taxiway D Hangar Sites.

3. Legal Counsel Report

4. Board Report

5. Chair Report

L. ADJOURNMENT