



Polk County Aviation Authority Meeting

Monday, July 8, 2024

5:00 PM

**Ankeny Regional Airport - Corporate/Terminal Hangar Building
3700 SE Convenience Blvd, Ankeny, Iowa**

INSTRUCTIONS TO JOIN ELECTRONIC MEETING:

Please join using this link: <https://zoom.us/j/98294550961?pwd=MzdjTERQR1Y1SVNWOGhxWFd1b2FRUT09>

Or dial: +13126266799 Meeting ID: 982 9455 0961 Passcode: 5678

A. ROLL CALL

B. APPROVAL OF AGENDA

1. Approval of the July 8, 2024 Agenda

Action# B1-1. Consider motion to approve and accept the July 8, 2024 agenda without amendment.

C. PUBLIC FORUM

D. PUBLIC HEARING

1. Proposed Land Lease Agreement - Casey's Services Company
CANCELLED

E. FBO REPORTS

- Fuel Report
- Inspection Report
- Hangar tenant waiting list report
- Tenant concerns and response report

F. FINANCE / BUDGET REPORTS

G. CONSENT AGENDA ITEMS

- CA - 1** Consider motion to approve the June 6, 2024, minutes.
- CA - 2** Consider motion to approve Payment #2 in the amount of \$310,199.41 to Concrete Technologies, Inc. for services that include Taxiway D Apron and Access Roadway Paving – Phase 4.
- CA - 3** Consider motion to approve Payment #4 in the amount of \$14,377.37 to McClure Engineering Company for Taxiway D Apron and Access Roadway Paving, Design and Bidding – Phase 4.
- CA - 4** Consider motion to approve Payment #20 in the amount of \$3,421.25 to McClure Engineering Company for services that include General On-Call Engineering Services.
- CA - 5** Consider motion to approve Payment #11 in the amount of \$1,457.19 to McClure Engineering Company for Site Work & Vertical Infrastructure for the North Property Line Box Hangars.
- CA - 6** Consider motion to approve Payment #7 in the amount of \$29,073.75 to McClure Engineering Company for services that includes Design & Bidding for Runway 18/36.
- CA - 7** Consider motion to approve Payment #3 in the amount of \$2,471.50 to McClure Engineering Company for Construction of Monument Signs.
- CA - 8** Consider motion to approve Bills and Transfer of Necessary Funds in the amount of \$391,071.82
- CA - 9** Consider motion to approve July 2024 Financial Reports.

- **APPROVAL OF CONSENT AGENDA ITEMS**

- 1. Consent Agenda Items CA-1 through CA-9.

Action# G1-1. Consider motion to approve the recommendations for Consent Agenda Items CA-1 through CA-9.

H. REMOVED CONSENT AGENDA ITEMS

I. OLD BUSINESS

J. NEW BUSINESS

- 1. Consider motion to approve a proposal from Airfield Mat Systems of Delray Beach, Florida in the amount of \$23,524.00 to provide and deliver 84 runway light protect mats for installation on Runway 4/22 .
- 2. Consider motion to approve a proposal from Dave's Dozing of Swan, Iowa in the amount of \$2,200.00 for the cleanout of the concrete channel and ditch area along Taxiway D.
- 3. Consider motion to approve the advertisement and form of lease agreement for the initial leasing of

the two new North Property Line Box Hangars at the Ankeny Regional Airport.

4. Consider motion to adopt **RESOLUTION** authorizing the execution of Task Order 6A with McClure Engineering Company for the Runway 18/36 Extension - Data Collection and Analysis for an ADIP/Aeronautical Survey.
5. Consider motion to adopt **RESOLUTION** authorizing the setting of a Hearing on a proposal by Casey's Services Company to lease certain public property for construction of a hangar. (date of hrg: 8/8/24 @ 5:00 p.m.)

K. REPORTS

1. Engineering Report

- a. Construction Update: Taxiway D Apron and Access Roadway Paving - Phase 4

2. Staff Report

- a. Construct Monument Signs Project: August 8th Consideration of Bids and Award.
- b. Emergency full-depth and partial-depth patching of Runway 18/36 completed June 26, 2024 by Ridnour Construction Company.
- c. Pavement Settlement in Runway 4/22 - Investigation and possible repair.

3. Legal Counsel Report

4. Board Report

5. Chair Report

L. ADJOURNMENT