

POLK COUNTY AVIATION AUTHORITY
Thursday, January 7, 2016 -5:00 P.M.
Ankeny Regional Airport ♦ Ankeny, Iowa
Corporate/Terminal Hangar Building ♦ 3737 Convenience Blvd.

AMENDED AGENDA

1. **Roll Call**
2. **Administer Oath of Office to New Board Members with terms expiring December 31, 2019.**
 - Altoona** - **Brant Anderson**
 - Ankeny** - **Jeff Wangsness**
 - Bondurant** - **Jason Greubel**
3. **Perfecting and Approval of the Agenda with amendment**, placing Item 11A below the Executive Session, removing Item 10A under Old Business and removing Item 11D under New Business.
4. **Audience with Visitors**
 - A. Presentation by Ernie Colboth, US Department of Agriculture, regarding wildlife mitigation.
5. **Election of Chairperson, Secretary and Treasurer for terms expiring December 31, 2017.**
6. **Finance / Budget Report**
7. **FBO Report**
 - A. Fuel Report
 - B. Inspection Report
 - C. Hangar tenant waiting list report
 - D. Tenant concerns and response report
8. **Consent Agenda Items**
 - CA-1 Approval of December 10, 2015 minutes.
 - CA-2 Consider motion to approve payment #151 to Snyder & Associates for services that include General Engineering through November 30, 2015 in the amount of \$6,108.28.
 - CA-3 Consider motion to approve payment #7 to Snyder & Associates for services that include Runway 18/36 and Taxiway Lighting Improvements, in the amount of \$5,331.55
 - CA-4 Consider motion to approve payment #2 to McClure Engineering Co., for services that include Wildlife Fence Environmental Assessment through November 28, 2015 in the amount of \$14,545.00.
 - CA-5 Approval of Bills and Transfer of Necessary Funds \$46,391.61.
 - CA-6 December 2015 Financial Reports
 - CA-7 Accounts Receivable Aging Summary
 - CA-8 Receive and file FY 2015 Annual Financial Audit Report

Motion to approve consent agenda items CA-1 to CA-8
9. **Removed Consent Agenda Items:**

Motion to Approve removed consent agenda item CA-

10. Old Business

- A. Removed

11. New Business

- A. Following Executive Session
- B. Review Board Policy in regard to Board Member terms.
- C. Resolution 2016-01, approve the lease agreements with the individuals and / or organizations detailed on the attached list.
- D. Removed.
- E. Renewal of Master Site Lease for FAA Facilities / Equipment.

12. Reports

- A. Engineering Report
 - a. Bid for vegetation spraying services.
- B. Staff Report
 - a. Closeout of Snyder & Associates ACIP Planning Contract.
 - b. Presentation to Bondurant City Council – Jason and Paul.
 - c. Public Information Notice.
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report

13. Request for Executive Session

- A. Consider Motion to go into Executive Session, pursuant to Iowa Code Chapter 21.5, sub-paragraph (j) “to discuss the purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price of the governmental body would have to pay for that property”, and

(Following adjournment of the Executive Session, the Board may take action on any matter discussed during the Executive Session)

14. Motion to Authorize Appraisals for Possible Acquisition of Property for the Preservation / expansion of Runway 18/36.

- 11. B. Snyder & Associates proposal for engineering services. Scope of this work is to complete and update to the ALP document and provide services for the possible acquisition of property for the preservation / expansion of Runway 18/36.

15. Adjourn