

POLK COUNTY AVIATION AUTHORITY
Thursday, March 10 2016 - 5:00 P.M.
Ankeny Regional Airport ♦ Ankeny, Iowa
Corporate/Terminal Hangar Building ♦ 3737 Convenience Blvd.

AGENDA

1. **Roll Call**
2. **Confirm Subcommittee Appointments as proposed**
 - A. Finance / Executive Committee: Paul Novak, Chp.; Jason Greubel; Jeff Wangsness
 - B. Land / Hangar Lease Committee: Jason Greubel, Chp.; Brant Anderson, Todd Ashby; J.R. Boesen, FBO
 - C. Airport Security Committee: Bill Gardner, Chp.; Paul Moritz, City Staff Management; Michael Current, Airport Tenant Representative; J.R. Boesen, FBO; Police Chief Gary Mikulec, Ankeny Police Department; Captain Makai Echer, Ankeny Police Department; Deputy Chief Rob Chiappano, Ankeny Fire Department
 - D. Special Events Committee: Paul Novak, Chp.; John Barber, Jeff Wangsness
 - E. Land Acquisition Committee: Jeff Wangsness, Chp.; Bill Gardner, Todd Ashby
3. **Perfecting and Approval of the Agenda without amendment**
4. **Audience with Visitors**
 - A. Request to hold the Corvette Club Event on August 13th and 14th, Dave Vance.
5. **Public Hearing – PH #2016-01**
 - A. Hold and close public hearing
 - B. Resolution 2016-08, approving of proposed FY2015-2016 revised budget and the proposed FY2016-2017 budget.
6. **Finance / Budget Report**
7. **FBO Report**
 - A. Fuel Report
 - B. Inspection Report
 - C. Hangar tenant waiting list report
 - D. Tenant concerns and response report
8. **Consent Agenda Items**
 - CA-1 Approval of February 4, 2016 minutes.
 - CA-2 Consider motion to approve payment #153 to Snyder & Associates for services that include General Engineering through January 31, 2016 in the amount of \$8,336.27.
 - CA-3 Consider motion to approve payment #22, Final, to Snyder & Associates for services that include RW 22 Threshold Relocation and Instrument Approach Development in the amount of \$181.81.
 - CA-4 Approval of Bills and Transfer of Necessary Funds \$44,280.69.
 - CA-5 February 2016 Financial Reports
 - CA-6 Accounts Receivable Aging Summary

Motion to approve consent agenda items CA-1 to CA-6.

9. Removed Consent Agenda Items:

Motion to Approve removed consent agenda item CA-

10. Old Business

- A. Discussion and direction regarding draft Board Policy Amendment concerning the Board terms.
- B. Consider motion to approve the following instruments to facilitate the acceptance of the 2016 Tee Hangar Interior Lighting Renovation Project: a) Engineer's Certificate of Completion; b) Resolution 2016-09, accepting the public improvement with DPAI Electrical Contractor in the final amount of \$39,795.00; c) payment #2 (Final) to DPAI Electrical Contractor in the amount of \$1,989.75.

11. New Business

- A. Greater Des Moines Partnership Washington, DC Trip, May 11-13, 2016 representative.
- B. Resolution 2016-10, approving FY2016 Federal Assistance and Grant Application for the Environmental Assessment with McClure Engineering.

12. Reports

- A. Engineering Report
- B. Staff Report
 - a. Electric Line Relocation at Hangar Pad.
 - b. Discussion regarding Change Order #2, for Kimrey Electric regarding the RW 18/36 HIRL and Taxiway A, B and C MITL Project.
 - c. Electricity for Garage storing the Foam Trailer.
- C. Legal Counsel Report
 - a. Discussion and Motion authorizing legal counsel to work with Snyder & Associates to obtain legal descriptions for agreements with Fixed Base Operator.
- D. Board Report
- E. Chair Report

13. Request for Executive Session

- A. Consider Motion to go into Executive Session, pursuant to Iowa Code Chapter 21.5, sub-paragraph (j) "to discuss the purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price of the governmental body would have to pay for that property", and

(Following adjournment of the Executive Session, the Board may take action on any matter discussed during the Executive Session)

14. Adjourn

Next Scheduled Meeting Date: April 7, 2016 @ 5:00 p.m.