

**POLK COUNTY AVIATION AUTHORITY**  
Thursday, October 8, 2015-5:00 P.M.  
Ankeny Regional Airport ♦ Ankeny, Iowa  
Corporate/Terminal Hangar Building ♦ 3737 Convenience Blvd.

**AGENDA**

1. Roll Call
2. Perfecting and Approval of the Agenda without amendment
3. Audience with Visitors
4. Finance / Budget Report
5. FBO Report
  - A. Fuel Report
  - B. Inspection Report
  - C. Hangar tenant waiting list report
  - D. Tenant concerns and response report
6. Consent Agenda Items
  - CA-1 Approval of September 10, 2015 minutes.
  - CA-2 Consider motion to approve payment #4 to Jensen Builders, Ltd. for services that include Six-Unit Tee Hangar and Apron Project, 2015, in the amount of \$54,807.40.
  - CA-3 Consider motion to approve payment #9 to Snyder & Associates for services that include Six-Unit Tee Hangar and Apron Project, 2015, in the amount of \$3,948.56.
  - CA-4 Consider motion to approve payment #148 to Snyder & Associates for services that include General Engineering through July 31, 2015 in the amount of \$10,372.95.
  - CA-5 Consider motion to approve Invoice #025612 to Polk County Heating and Cooling for services that include Water Main Project in the amount of \$3,500.00.
  - CA-6 Approval of Bills and Transfer of Necessary Funds \$114,781.15.
  - CA-7 September 2015 Financial Reports
  - CA-8 Accounts Receivable Aging Summary

**Motion to approve consent agenda items CA-1 to CA-8.**
7. Removed Consent Agenda Items:

**Motion to Approve removed consent agenda item CA-**
8. Old Business
  - A. Hangar Committee recommendation regarding proposals for hangar construction for two different sites.
  - B. Discussion and direction for Hangar Lights in the existing older hangars.
9. New Business

- A. Resolution 2015-33, fixing a date for a hearing on a proposal by Tom Weissenburger and Scott Wolfswinkel or an entity to be formed by them to lease certain public property for construction of a hangar. (Hearing November 5, 2015 at 5:00 p.m.)
- B. Resolution 2015-34, approving a lease agreement early termination date of August 31, 2015 for Michael Branco, hangar I-05 and approving a lease agreement for N1046X, LLC, for hangar I-05 effective September 1, 2015 with a termination date of his tie-down lease the same day.
- C. Resolution 2015-35, approving a lease agreement early termination date of September 9, 2015 for Conner Aviation, hangar J-06 and approving a lease agreement for Jeff Maire, for hangar J-06 effective September 10, 2015.
- D. Resolution 2015-36, approving a lease agreement early termination date of August 31, 2015 for David Kalwishky, garage bay C-NW and approving a lease agreement for Scott Wallace, for garage bay C-NW effective September 1, 2015.
- E. Resolution 2015-37, approving a lease agreement early termination date of September 30, 2015 for Keith Luchtel, hangar E-02, approving Michael Hubbel to transfer his hangar lease from C-07 to E-02 and approving a lease agreement for Tony Baldus for hangar C-07 effective October 1, 2015.
- F. Resolution 2015-38, approving a lease agreement early termination date of September 30, 2015 for Matthew Smith, hangar C-09 and approving a lease agreement for Herbert Remer for hangar C-09 effective October 1, 2015.
- G. Discussion and direction for per acre price for the farm leases.
- H. Discussion and direction regarding website.

## 10. Reports

- A. Engineering Report
  - a. Pilot Control Lighting and Radio Control Box Replacement
  - b. Change Out of the Garage Door Locks, Previous Hangar Project
  - c. 2015 Tee Hangar Project
  - d. 4/22 Lighting Project
- B. Staff Report
  - a. Culvert Erosion Problem
  - b. Roof leak
  - c. Environmental Assessment for the Wildlife Fence Project
- C. Legal Counsel Report
- D. Board Report
- E. Chair Report

## 11. Adjourn

**Next Scheduled Meeting Date: November 5, 2015 @ 5:00 p.m.**