

**POLK COUNTY AVIATION AUTHORITY**  
Thursday, July 11, 2019 - 5:00 P.M.  
Ankeny Regional Airport ♦ Ankeny, Iowa  
Corporate/Terminal Hangar Building ♦ 3737 Convenience Blvd.

**AGENDA**

- 1. Roll Call**
- 2. Perfecting and Approval of the Agenda without amendment.**
- 3. Audience with Visitors**
- 4. FBO Report**
  - A. Fuel Report
  - B. Inspection Report
  - C. Hangar tenant waiting list report
  - D. Tenant concerns and response report
- 5. Finance / Budget Report**
- 6. Consent Agenda Items**
  - CA-1 Approval of June 6, 2019 minutes.
  - CA-2 Consider motion to approve payment #15, expenses to the City of Ankeny, for services for the SE Convenience Blvd. Extension Project, RISE, in the amount of \$5,228.23.
  - CA-3 Consider motion to approve payment #16 to McClure Engineering Co., for services that include General On-Call Engineering Services in the amount of \$1,085.00.
  - CA-4 Consider motion to approve Payment #11 to McClure Engineering Co., for construction administration services on the Drainage Channel Improvements / Terminal Building Drainage Improvements Project in the amount of \$1,141.25.
  - CA-5 Consider motion to approve Payment #7 to McClure Engineering Co., for construction administration services on the Reconstruct Taxiways A & C North, Rehab Taxiways B, C and T-hangar Taxilanes project in the amount of \$4,562.12.
  - CA-6 Consider motion to approve Payment #7 to McClure Engineering Co., for design and bidding services on the Rehabilitate Runway 18/36 project in the amount of \$3,597.00.
  - CA-7 Consider motion to approve Payment #10 to McClure Engineering Co., for construction administration services on the South Apron Access Road and Utilities – Phase 1 in the amount of \$4,291.25.
  - CA-8 Consider motion to approve Payment #2 (Final), to JDA Construction Company for Site Demolition and Disposal – 2108 SE Oralabor Road project, in the amount of \$5,750.00.
  - CA-9 Consider motion to approve Change Order #4 to RW Excavating Solutions Inc. in the amount of \$8,485.90 for field-measured quantities on the Drainage Channel Improvements Project.
  - CA-10 Consider motion to approve Payment #3 to RW Excavating Solutions Inc. for construction services on the Drainage Channel Improvements Project in the amount of \$45,883.56.
  - CA-11 Consider motion to approve Payment #3 to Sternquist Construction for construction services on the Taxiway D Apron Access Road & Utilities – Phase 1 Project in the amount of \$162,339.66.
  - CA-12 Approval of Bills and Transfer of Necessary Funds, \$47,666.62.
  - CA-13 July 2019 Financial Reports
  - CA-14 Accounts Receivable Aging Summary

**Motion to approve consent agenda items CA-1 to CA-14.**

- 7. Removed Consent Agenda Items:**
  - Motion to Approve removed consent agenda item CA-**
- 8. Old Business**
- 9. New Business**
  - A. Discussion and direction regarding the possibility of providing funds for the clearing of the Expo grounds in regard to the Central Iowa Airshow.
  - B. Resolution 2019-18, approving a lease agreement early termination date of June 30, 2019 for Ryan Story, hangar D-07. Approving lease agreement for Byron Rees and David Rees for hangar D-07 with an effective date of July 1, 2019 and termination date of December 31, 2019.
  - C. Discussion regarding commercial use of the proposed Clikia / All Energy Corporation Hangar.
  - D. Resolution 2019 – 19, accepting the FAA Grant Agreement for the Rehabilitate Runway 18/36 Project, AIP Grant No. 3-19-0132-026-2019.
  - E. Resolution 2019-20, authorizing the execution of an agreement with CMT Company for providing material quality control services needed for the construction of the “Rehabilitate Runway 18/36” Project.
  - F. Motion to Approve Request for Additional Warranty on the Wildlife Exclusion Fence Automatic Gates - Minturn Incorporated.
- 10. Reports**
  - A. Engineering Report
    - a. Drainage Improvements Project – Construction
    - b. South Apron Paving / Utilities Project – Construction
    - c. Reconstruct Taxiways A & C North – Construction
    - d. Rehabilitate Runway 18/36 – Bidding/Construction
    - e. SE Convenience Boulevard Extension Project – Restoration
    - f. FAA Grant Submittal – Clark Property Acquisition and Demolition
  - B. Staff Report
    - a. Correspondence with Casey’s: Groundwater Contamination on Taxiway D Project
    - b. Casey’s Fiber Optic Easement
    - c. PCAA Web Site – Hosting Services
    - d. Clark Property Demolition Project
    - e. Taxiway C pavement failure due to heat expansion.
  - C. Legal Counsel Report
  - D. Board Report
  - E. Chair Report
- 11. Adjourn**